

**BOARD OF EDUCATION  
CITY OF LONG BRANCH  
NEW JERSEY**

**MINUTES**

**MAY 24, 2017**

The Regular Meeting of the Long Branch Board of Education was held in the Long Branch Middle School Auditorium, 350 Indiana Avenue, Long Branch, New Jersey.

Dr. Critelli called the meeting to order at 7:00 P.M.

**A. ROLL CALL**

Dr. Critelli - President

Mr. Grant

Mr. Parnell

Mr. Covin - Vice President - absent

Mr. Dangler

Mrs. Widdis

Mrs. George

Mr. Zambrano

Rev. Bennett

**A-1. STATEMENT OF THE MANNER OF NOTIFICATION OF THE MEETING**

Peter E. Genovese III, RSBO, QPA, School Business Administrator/Board Secretary stated adequate notice of the meeting of the Long Branch Board of Education has been provided by a Schedule of Public Meetings published in the Atlanticville and the Asbury Park Press. Mr. Genovese further stated a Schedule of Public Meetings has been posted in the Board of Education Office and the Office of the City Clerk, Long Branch, New Jersey.

Mr. Genovese made the following announcement: Fire exits are located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

**A-2. OBJECTIONS, IF ANY, TO THE VALIDITY OF THE MEETING**

Mr. Genovese stated that the objecting member must give supporting reasons

**B. FLAG SALUTE AND PLEDGE OF ALLEGIANCE**

**Alvin L. Freeman, Ed.D., Assistant Superintendent of Schools**, introduced two students, **DILAN LOPEZ AND AYLAH GONZALEZ**, from the Lenna W. Conrow School who saluted the flag and led the Pledge of Allegiance.

**C-1. STATEMENT TO THE PUBLIC**

Dr. Critelli made the following announcement: Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting. All agenda attachments are available for public review. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

C-1. **STATEMENT TO THE PUBLIC (continued)**

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. With the exception of those individuals whose names are on the agenda this evening, the Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective or current employee.

C-2. **OPPORTUNITY TO ADDRESS THE BOARD RELATING TO AGENDA ITEMS**

No one addressed the Board.

Motion was made by Mr. Dangler, seconded by Mrs. George and carried by roll call vote that the Board approve the following items (D – E5)

Ayes (8), Nays (0), Absent (1) Mr. Covin

D. **APPROVAL OF MINUTES**

That the Board approve the following minutes:

- Agenda Meeting minutes of April 25, 2017
- Executive Session Meeting minutes of April 25, 2017
- Regular Meeting minutes of April 26, 2017
- Executive Session Meeting minutes of April 26, 2017

E. **SECRETARY'S REPORT**

1. **BUDGET TRANSFER REPORTS – FY17 APRIL TRANSFERS**

That the Board approve the following Budget Transfer Resolution (which will be labeled **APPENDIX E-1** and made part of the permanent minutes upon Board approval).

**RESOLUTION**

**WHEREAS** N.J.A.C. 6A:23A-16.10 "Budgetary Controls and Over expenditure of Funds" states a "district Board of Education or Charter School Board of Trustees shall implement controls over budgeted revenues and appropriations and shall not approve any obligation or payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to N.J.S.A. 18A:22-8.1".

**NOW, THEREFORE BE IT RESOLVED** that the attached line item transfer FY17 April Transfers as listed be approved for the month ending April 30, 2017.

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator / Board Secretary

Ayes: 8  
Nays: 0  
Absent: 1 (Mr. Covin)  
Date: May 24, 2017

E. **SECRETARY'S REPORT (continued)**

2. **BOARD SECRETARY'S REPORTS - APRIL 30, 2017**

That the Board approve the Board Secretary's Reports for the month ending April 30, 2017 (which will be labeled **APPENDIX E-2** and made part of the permanent minutes upon Board approval).

3. **REPORTS OF THE TREASURER - APRIL 30, 2017**

That the Board approve the Reports of the Treasurer for the month ending April 30, 2017 (which will be labeled **APPENDIX E-3** and made part of the permanent minutes upon Board approval).

4. **MONTHLY CERTIFICATION OF SCHOOL BUSINESS ADMINISTRATOR/  
BOARD SECRETARY**

Pursuant to N.J.A.C. 6A:23A-16.10(c)(3), I certify that as of the April 30, 2017 Board Secretary's Report, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a).

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

5. **MONTHLY CERTIFICATION OF BOARD OF EDUCATION**

That the Board approve the following Resolution:

**RESOLUTION**

**BE IT RESOLVED**, that pursuant to N.J.A.C. 6A:23A-16.10(c)(4), we, the Members of the Board of Education, after a review of the Board Secretary's and Treasurer's Monthly Financial Reports and upon consultation with the appropriate district officials, certify that to the best of our knowledge that as of April 30, 2017 no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator / Board Secretary

Ayes: 8  
Nays: 0  
Absent: 1 (Mr. Covin)  
Date: May 24, 2017

E. **SECRETARY'S REPORT (continued)**

Motion was made by Mrs. George, seconded by Mrs. Widdis and carried by roll call vote that the Board approve the following item (E6).

Ayes (5), Nays (0), Abstain (3) Dr. Critelli, Mr. Grant and Mr. Parnell, Absent (1) Mr. Covin

6. **BILLS AND CLAIMS – APRIL 4 - 30, 2017 AND MAY 1 - 24, 2017 FOR CHRIST THE KING, AVERY GRANT AND JENNA CAMACHO**

That the Board approve the April 4 - 30, 2017 and May 1 - 24, 2017 for Christ the King, Avery Grant and Jenna Camacho (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval).

Motion was made by Mrs. George, seconded by Mr. Parnell and carried by roll call vote that the Board approve the following items (E7 – E9).

Ayes (8), Nays (0), Absent (1) Mr. Covin

7. **BILLS AND CLAIMS – APRIL 4 - 30, 2017 AND MAY 1 - 24, 2017 EXCLUDING CHRIST THE KING, AVERY GRANT AND JENNA CAMACHO**

That the Board approve the April 4 - 30, 2017 and May 1 - 24, 2017 excluding Christ the King, Avery Grant and Jenna Camacho (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval).

8. **RECONCILIATION MONTHLY OPERATING REPORT – SODEXO – APRIL 30, 2017**

That the Board approve the monthly operating report for the Sodexo Corporation, Food Service Management Company for the Long Branch School District for April 30, 2017 (which will be labeled **APPENDIX E-5** and made part of the permanent minutes upon Board approval).

9. **ATHLETIC FUND & ELEMENTARY SCHOOLS, MIDDLE SCHOOL & HIGH SCHOOL STUDENT FUNDS AS OF APRIL 30, 2017**

That the Board approve the monthly reports for the Athletic Fund, the Elementary Schools, Middle School, and High School Student Funds as of April 30, 2017 (which will be labeled **APPENDIX E-6** and made part of the permanent minutes upon Board approval).



**LONG BRANCH PUBLIC SCHOOLS**  
Long Branch, New Jersey

**STUDENT REGISTRATION**  
(as of April 30, 2017)

	AAA	GLC	GRE	MA	JMFECLC	LWC	TOTAL ELEM	MS	HS	TOTAL
PreK				312	210	283	805			805
Kdg		56		116	109	118	399			399
1st	89	167	96				352			352
2nd	114	161	92				367			367
3rd	79	143	101				323			323
4th	124	173	107				404			404
5th	107	167	106				380			380
6th							0	381		381
7th							0	354		354
8th							0	350		350
9th							0		368	368
10th							0		381	381
11th							0		289	289
12th							0		325	325
MCI	18						18	9	10	
MD							0			
BD	4	9	1				14	18	31	
LD	60		59				119	21	25	
AUT	19		17				36	10	5	
PD						22	22		5	
OOD	4	2	4		5	2	17			
Home Instruction							0	9		
<b>TOTAL</b>	<b>618</b>	<b>878</b>	<b>583</b>	<b>428</b>	<b>324</b>	<b>425</b>	<b>3256</b>	<b>1152</b>	<b>1439</b>	<b>5847</b>

April 2016 Figures										
School	AAA	GLC	GRE	MA	JMFECLC	LWC	MS	HS		Total
Totals	614	863	633	408	351	429	1121	1411		5830

## **F. SUPERINTENDENT'S REPORT**

The Board would like to recognize Sam Brewer and Jack Mattaliano for aiding an elderly resident of Long Branch who fell and was injured while walking on Ocean Avenue, staying with her until the paramedics arrived.

### **1. PRESENTATION OF AWARDS**

#### **A. FOOD SERVICE DIRECTOR OF THE YEAR AWARD - Dan Witkowski**

Dan Witkowski, New Jersey School Nutrition Association President, will present Nawal Maroun, Food Service Director, with the Director of the Year award.

#### **B. DISTRICT VOLUNTEERS - PARENTS**

Stacey Lubischer	Rosalba Rodriguez
Kenya De Faria	Jillian Zoppi
Maria Dimpilis	Nohemi Perez Vazquez
William Haber	Lourdes Nicholas
Albert Thomas	Monica Mendoza
Emiliano Aquino	

#### **C. TEACHER OF THE MONTH - APRIL**

**MELISSA HEGGIE**, Dance Teacher, Amerigo A. Anastasia School, presented by Dr. Critelli

#### **D. SUPPORT STAFF OF THE MONTH - APRIL**

**VIRGINIA FELDMAN**, Instructional Assistant, Gregory School, presented by Dr. Critelli

### **2. STUDENT COUNCIL LIAISON'S REPORT**

Shannon Nutley – Good evening Dr. Salvatore, members of the Board of Education, central office administration, faculty, parents and members of the community who are in attendance this evening, this is my final monthly report. I would like to thank Dr. Salvatore and the Board members for the opportunity to speak at each meeting over the past 2 years. This has been an amazing experience and something that I will always remember when I reflect back on my high school career. This month I visited the Lenna W. Conrow School. The Lenna W. Conrow School is extremely community oriented and thrives on creating unbreakable bonds with the parents and guardians of their many students. With the support of family involvement at the beginning of a child's academic career, students are set on a path to success which is important during their first years of learning. Over the course of the 2016- 2017 school year there have been many events held at the Lenna W. Conrow School for parents to enjoy. One in particular was a curriculum piece called Tools and Treasures where parents were invited to the school once a month to experience their child's school day activities first hand. This allowed parents to fully grasp what is happening in the classroom as well as made it easier for them to connect with their child about school. Along with this, parents have been invited in for school activities such as the Valentine's Day dance, moms and muffins, and an ice cream social that was held during the week of the young child last month. During these special events, parents had the ability to participate in arts and crafts along with a multitude of physical activities with their child. The faculty at Lenna W. Conrow understands that incorporating routines into a child's day is crucial for them to develop a sense of self-discipline and helps them grow as individuals while also teaching them a bigger sense of independence. As shown

through their many activities, Lenna W. Conrow is preparing their students for a world beyond kindergarten in a way that will teach them important life lessons that they will carry with them moving forward.

Dr. Salvatore recognized Shannon Nutley for her hard work and dedication over the past two (2) years.

3. **SCHOOL PRESENTATION**

In a review of the year titled "Preschool Magic in the Air", the preschool 4-year-old students of Lenna W. Conrow School will report on the breaking news stories of the world and events that occurred at the school during the 2016-2017 school year.

4. **AWARDING OF TENURE CERTIFICATE**

The Board and I would like to extend our congratulations to the following staff member who has attained tenure in the Long Branch Public Schools:

**HIGH SCHOOL**

Presented by: Angela Torres, STEM Academy Administrator/Principal

**GABRIELA DEMPSEY** - Teacher

5. **RECOGNITION OF ACHIEVEMENT**

- A. The following students have been selected as the winners for the Municipal Memorial Day Essay Contest. Each student will be presented with a \$100.00 cash prize and will be reading their essays in the front of City Hall at the Memorial Day Ceremony on Monday, May 29, 2017 at 11:00 A.M.

Rayane Moura-Oliveira	-	George L. Catrambone School	- Grade 5
Amanda Tracey	-	Middle School/VPA	- Grade 8
Maria F. Monson	-	High School/STEM	- Grade 12

- B. The following parents developed and actively support the Special Education Parent Group which includes but not limited to receiving training from the state advocacy network as well as establishing an informational website:

Tracey Brown	Daun Vivian
Rita Rich	Nicole Trainor

- C. The following administrators and teachers have been selected to be presenters at the NJTESOL/NJBE 2017 Spring Conference "Engage and Empower ELLs for Excellence" being held at the Hyatt Regency in New Brunswick from May 31, 2017 to June 2, 2017.

**Virtual Reality: An Interactive Journey for Students**

Presenters: Bonnie Molina, Supervisor for Bilingual Education and Raquel Rosa, High School teacher.

**Family Literacy Series**

Presenters: Bonnie Molina, Supervisor for Bilingual Education and Dr. Renee Whelan, Director of Early Childhood.

**Guiding ELs Through the Reading Process**

Presenters: Arminda Rodriguez, Kindergarten bilingual teacher, Morris Avenue School and Alyson Stagich, Third grade teacher, George L. Catrambone School.

**F. SUPERINTENDENT'S REPORT (continued)**

**5. RECOGNITION OF ACHIEVEMENT (continued)**

D. A Workshop proposal entitled, "Making Launch a Comprehension Curriculum" submitted by Lisa Roesch and Kelly Stone, George L. Catrambone School teachers, has been accepted by Project Lead The Way. Mrs. Roesch and Ms. Stone will be presenting this topic at the 2017 Project Lead The Way Summit being held in Orlando, Florida from October 22 - 25, 2017.

E. The following schools have been recognized as achieving the Bronze HealthierUS School Challenge: Smarter Lunchrooms award by the U.S. Department of Agriculture, which is awarded to schools that have worked to provide students with nutritious food and quality nutrition and physical education.

- Long Branch High School
- Long Branch Middle School
- Audrey W. Clark School
- George L. Catrambone School
- Amerigo A. Anastasia School
- Gregory School

F. The Long Branch Middle School and George L. Catrambone School will be recognized as National Green Ribbon Schools by the United States Department of Education in July of 2017 for meeting the following criteria:

- Reduce environmental impact and costs
- Improve the health and wellness of schools, students and staff
- Provide environmental education, which teaches many disciplines and is good at effectively incorporating STEM, civic skills and green career pathways.

6. The Board of Education has approved the continuation of salaries for all employees in their respective units; LBSEA, LBFT, LBPDA, LBSCA and non-affiliated as well as contracts for the School Business Administrator/Board Secretary, Assistant Superintendent for Pupil Personnel Services and Assistant Superintendent of Schools.

## **G. GENERAL ITEMS**

Motion was made by Mrs. George, seconded by Mrs. Widdis and carried by roll call vote that the Board approve the following items (G1 – G8).

Ayes (8), Nays (0), Absent (1) Mr. Covin

1. **APPROVAL OF MUNICIPAL TAX PAYMENT SCHEDULE - 2017 - 2018**

That the Board approve the attached Municipal Tax Payment Schedule for 2017 - 2018 as listed on **APPENDIX G-1**.

2. **APPROVAL OF BID RESULTS - HISTORIC HIGH SCHOOL PHASE II**

The following bids for Renovations of the Historic High School - Phase II at the bid opening on May 17, 2017. That the Board reject all bids as they exceed the budget for the project.

<b>BIDDER</b>	<b>GDS Mechanical</b>	<b>Hall Bldg. Corp.</b>	<b>KAPPA Construct.</b>	<b>McCauley Construct.</b>	<b>Paul Otto Building</b>	<b>Tormee Construct.</b>	<b>Wallace Brother</b>
Base Bid	\$6,941,000	\$9,265,000	\$8,920,000	\$7,670,000	\$8,614,800	\$8,347,000	\$9,680,000
Alt. #1	\$70,000	\$104,000	\$145,000	\$115,000	\$150,000	\$110,000	\$117,000
Alt. #2	\$134,000	\$160,000	\$154,000	\$155,000	\$220,000	\$135,000	\$154,000
Alt. #3	\$30,000	\$37,000	\$19,500	\$32,000	\$30,000	\$80,000	\$10,000
Alt. #4	\$19,000	\$18,000	\$20,000	\$19,000	\$20,000	\$20,000	\$23,000
Alt. #5	\$30,000	\$28,000	\$36,000	\$4,700	\$4,000	\$32,000	\$3,300
Alt. #6	\$160,000	\$30,000	\$20,000	\$12,000	\$28,000	\$40,000	\$19,000

3. **APPROVAL OF RFP FOR INTEGRATED SOFTWARE**

That the Board approve the Request for Proposal from Frontline for the Integrated Software to track and manage staff attendance, recruiting and professional development.

<b>REQUEST FOR PROPOSAL</b>	<b>FRONTLINE</b>	<b>UNICORN HRO</b>
Initial cost and annual recurring license fee	<b>\$135,846.00</b>	\$172,342.53

4. **APPROVAL TO SUBMIT 2017 - 2020 BILINGUAL/ESL PROGRAM PLAN**

That the Board approve the submission of the 2017 - 2020 Bilingual/ESL Program Plan to the New Jersey Department of Education.

**G. GENERAL ITEMS (continued)**

**5. INSURANCE PROPOSALS - 2017 – 2018**

That the Board approve Selective Insurance Company for the 2017 - 2018 school year for coverage for Public Official Bonds at a cost not to exceed \$1,920 and Commercial Crime Policy at a cost not to exceed \$1,797. This represents a 0% increase over 2016 - 2017 school year.

**6. APPROVAL TO ESTABLISH THE 1974 LONG BRANCH BASEBALL SCHOLARSHIP**

That the Board approve the establishing of the 1974 Long Branch Baseball Scholarship to be awarded annually in the amount of \$500.00. The scholarship will be awarded to a Varsity athlete who has proved to be a team player and will be attending a 2 or 4 year college in the fall.

**7. APPROVAL TO FILE ESEA CONSOLIDATED GRANT APPLICATION**

That the Board approve the filing of the ESEA Consolidated Grant application in the amount of the FY2018 allocations when they become available.

That the Board authorize **Bridgette Burt, Coordinator of Grants & Innovative Programs**, or her designee, to serve as the district's contact person for the above actions.

And that **Michael Salvatore, Ph.D., Superintendent of Schools**, be designated the Board's representative to implement the above actions.

**8. GIFTS TO SCHOOLS**

That the Board accept the following gifts to schools indicated:

**Donated by:**

Long Branch Recreation Dept.  
ESSA Sports Performance

Monetary Donation of \$100  
1 Power Rack System and 2 Barbells

**Comments from the Operation and Management Committee Chair (APPENDIX G-2)**

**H. PERSONNEL ACTION - (\*pending fingerprints)**

Motion was made by Mr. Dangler, seconded by Mrs. George and carried by roll call vote that the Board approve the following items (H1 – H8).

Ayes (8), Nays (0), Absent (1) Mr. Covin

**1. RESOLUTION - EMPLOYEE SUSPENDED WITH PAY**

That the Board approve the Resolution to suspend Jason Andrews as listed on **APPENDIX H-1.**

H. **PERSONNEL ACTION (continued)**

2. **APPOINTMENT OF CERTIFIED STAFF**

That the Board approve/ratify the appointment of the following named individual who constitutes a careful selection and screening of applicants and is hereby recommended for an employment contract contingent upon the successful completion of their degree program, New Jersey Department of Education certification requirements, Federal NCLB Highly Qualified Teacher requirements: a criminal history clearance and the successful completion of a medical examination as required by the Board of Education. This initial appointment may be changed as District needs develop.

**RORY COLFORD\***

Math Teacher  
Middle School  
MA, Step 3  
\$59,225

Certification: Elementary/Elem. With Math 5-8

Education: Sacred Heart University

Replaces: Meaghan Brandt, resigned

(Acct#: 15-130-100-101-000-02-00) (UPC#:0254-02-MATHC-TEACHR)

Effective: September 1, 2017

**JENNA ANDERSON\***

Chemistry Teacher  
High School  
MA +30, Step 9  
\$64,825

Certification: Teacher of Chemistry

Education: St. Peters University

Replaces: T. Jigmey, resigned

(Acct#:15-140-100-101-000-01-00)(UPC#:1392-01-SCNCE-TEACHR)

Effective: September 1, 2017

**ALYSSA ORTNER\***

Math Teacher  
High School  
BA, Step 1  
\$51,325

Certification: Mathematics

Education: University of Delaware

Replaces: C. Griffin, resigned

(Acct#:15-140-100-101-000-01-00)(UPC#:0079-01-MATHC-TEACHR)

3. **APPOINTMENT OF PERSONNEL MANAGER**

That the Board approve the appointment of the following named individual as Personnel Manager effective May 25, 2017.

**ALISA AQUINO\***, Personnel Manager at a salary of \$90,000. (Acct#:11-000-230-100-000-10-00) (UPC#: 1432-10-OFSUP-HRMNGR)

4. **APPOINTMENT OF SOCIAL ENVIRONMENTAL SUSTAINABILITY OFFICER**

That the Board approve the appointment of the following named individual as Social Environmental Sustainability Officer for the 2017-2018 school year.

**DIEGO DeASSIS**, Social Environmental Sustainability Officer at a salary of \$65,000. (Acct#: 11-000-251-100-000-12-00)(UPC#: 1465-12-ESSOF-OFFCER)

H. **PERSONNEL ACTION (continued)**

5. **APPOINTMENT OF EDUCATIONAL TECHNOLOGY TEACHING SPECIALIST**

That the Board approve the appointment of the following named individual as 12 month Educational Technology Teaching Specialist effective July 1, 2017.

**NEIL MASTROIANNI**, 12 Month Educational Technology Teaching Specialist at a salary of \$90,000. (Acct#: 11-000-221-100-000-12-00) (UPC#: 1463-12-EDTCH-SPEC12).

6. **APPOINTMENT OF GROUNDSMAN**

That the Board approve the appointment of the following named individual as a groundsman for the 2017-2018 school year:

**MICHAEL KLINA\***, Building & Grounds at a salary of \$44,941, step 1, effective: pending fingerprints (Acct#:11-000-263-100-000-12-00)(UPC#:0894-12-OFB&G-GROUND).

7. **APPOINTMENT OF MAINTENANCE WORKER**

That the Board approve the appointment of the following named individual as maintenance for the 2017-2018 school year:

**JASON ZIMERLA\***, Building & Grounds at a salary of \$48,416, step 3, effective: pending fingerprints (Acct#:11-000-262-100-000-12-00)(UPC#:0911-12-OFB&G-MAINTC).

8. **APPOINTMENT OF CUSTODIAN**

That the Board approve the appointment of the following named individual as custodian for the 2017-2018 school year.

**RICKEY BOSTON\***, custodian at a salary of \$33,871, step 1, effective: pending fingerprints (#11-000-262-100-000-02-00)(UPC#:0356-02-OFB&G-CUST12).

Motion was made by Mr. Parnell, seconded by Mr. Dangler and carried by roll call vote that the Board approve the following items (H9 – H18).

Ayes (5), Nays (0), Abstain (3) Dr. Critelli, Mrs. George and Mrs. Widdis, Absent (1) Mr. Covin

9. **RETIREMENTS**

That the Board accept with regret and best wishes the retirement of the following individuals:

**ELENA ABBRUZZESE**, Instructional Assistant, effective July 1, 2017. Mrs. Abbruzzese has a total of 9 years and 4 months of service.

**PAULINE CIERI**, Speech Language Specialist, effective July 1, 2017. Mrs. Cieri has a total of 17 years of service.

**ANDREA FRIED**, Kindergarten Teacher, effective July 1, 2017. Mrs. Fried has a total of 25 years and 6 months of service.

**PAUL ESCHELBACH**, teacher, effective June 30, 2017. Mr. Eschelbach has a total of 41 years of service.

\*Denotes Personnel sworn in



H. **PERSONNEL ACTION (continued)**

10. **RESCIND RETIREMENT**

That the Board rescind the retirement of the following individual:

**DONNA CRITELLI**, Transportation Manager, effective May 24, 2017.

11. **RESIGNATION - CONTRACTUAL POSITION**

That the Board accept the resignation of the following individuals:

**JAMES FALCO**, Social Studies Teacher, effective June 30, 2017.

**COL. JONATHAN W. SPARE**, Air Force JROTC Instructor, effective July 1, 2017.

**GREGORY COHEN**, Transportation Manager, effective May 16, 2017.

**JASON ANDREWS**, part time bus driver, effective June 15, 2017.

12. **RESIGNATION - STIPEND POSITION**

That the Board accept the stipend resignation of the following individual:

**FELICIA CLARK**, Early Childhood Enrichment Camp teacher, effective May 18, 2017.

13. **PART-TIME AND STIPEND POSITIONS - SUMMER 2017**

That the Board approve/ratify the following summer stipend appointments:

**EARLY CHILDHOOD ENRICHMENT CAMP - PRE-K - K - LENNA W. CONROW SCHOOL**

**July 5, 2017 - August 1, 2017 (M-F), Hrs.: 8:15am - 11:45 am (3.5 hrs.)**

Teachers - Pre-K and Kindergarten \$26.00/hr./\$455.00/wk. (prorated)  
Nichelle Douglas, Michele Mauriello-Fiore, Francine VanBrunt,  
Alexandra Ferretti, Alexandra Casares, Jennifer Campbell,  
Aimee Woods, Kerryn Hughley

Instructional Assistants \$13.63/hr./ \$233.80/wk. (prorated)  
Dot Bowles, Craig Cuje, Rachel Daniels, Susan Marra,  
Christina Navarro, Gloria Pizarro, Sherry Reed, Ana Silva,  
Christian Colon, Sonia Mendez, Ruth Rodriguez, Joanne Sciarappa

Corridor Aide \$15.71 hr./\$274.93/wk. (prorated)  
Eliana Garcia

**SUMMER LEARNING PROGRAM - GRADES 1 - 3 - AAA SCHOOL AND GREGORY SCHOOL**

**July 5, 2017 - August 1, 2017 (M-F), Hrs.: 8:15 am - 12:45 pm (4.5hrs.)**

Teachers \$26.00/hr./\$585.00/wk. (prorated)  
Maria Maisto, Caitlyn Mielcarek, Brian Roberts, Tarik  
Morrison, Jennifer Gonzalez, Maria Herrera

Physical Education Teacher \$26.00/hr./\$585.00/wk. (prorated)  
Danielle Thomas

H. **PERSONNEL ACTION (continued)**

13. **PART-TIME AND STIPEND POSITIONS - SUMMER 2017 (continued)**

**SUMMER LEARNING PROGRAM - GRADES 1 - 3 - AAA SCHOOL AND GREGORY SCHOOL (continued)**

Substitute Teachers \$26.00/hr.

Virginia Feldman, Aleksandra Santiago, Melissa Schiumo,  
Jessica Rodriguez, Carly Oppito, Margaret Johnson,  
Deirdre Murray, Tanisha Simmons, Danielle Tarallo, Kim  
Pagan, Kelly Schunessey, Kerryn Hughley, Alexa Freguletti,  
Jasmine Gomez, Melissa Brown, Cheryl Dickerson

Instructional Assistants \$13.36/hr./\$300.60/wk. (prorated)  
Yoselin Gomez, Susan Marra, Sara Ortiz, Ruth  
Rodriguez, Michael Vieira

Corridor Aides \$15.51/hr./\$353.48 wk. (prorated)  
Michelle Widdis, Kevin Schaubert, Christina Matthews

Swim Instructor/Lifeguard \$26.00/hr./\$585.00/wk. (prorated)  
Wallace Morales

Nurses \$31.43/hr./\$707.18/wk. (prorated)  
Anna Martin, Patricia Stasse

**BILINGUAL SUMMER SCHOOL PROGRAM: July 5, 2017 – July 28, 2017 (M-F)**  
**Hrs: 7:30am – 12:30pm [5 hrs]**

Middle School Bilingual Teachers \$26.00/hr./ \$650.00/wk.(prorated)  
Elsa Ates

High School Bilingual Teacher \$26.00/hr./ \$650.00/wk.(prorated)  
Kelly Wiggett

**MIDDLE SCHOOL SUMMER SCHOOL: July 5, 2017 – August 11, 2017 (M-F)**  
**Hrs: 7:30am – 12:30pm [5 hrs]**

Scheduler [Mon-Thu (8:00am-1:00pm)] \$31.43/hr./ \$628.60/wk.(prorated)  
Yvette Ricigliano

Language Arts Teachers \$26.00/hr./ \$650.00/wk.(prorated)  
P. Kevin Mammano, Joanne Rohrman

Mathematics Teachers \$26.00/hr./ \$650.00/wk.(prorated)  
Adam Harrington, Joseph Maratta

Science Teachers \$26.00/hr./ \$650.00/wk.(prorated)  
Tanisha Simmons, Conover White

H. **PERSONNEL ACTION (continued)**

13. **PART-TIME AND STIPEND POSITIONS - SUMMER 2017 (continued)**

**MIDDLE SCHOOL SUMMER SCHOOL: July 5, 2017 – August 11, 2017 (M-F)**  
**(continued)**

Social Studies Teachers \$26.00/hr./ \$650.00/wk.(prorated)  
JamieLynn Bazydlo, Vade Hanlon

Corridor Aide (7:15am-12:45pm) \$15.71/hr./ \$432.03/wk.(prorated)  
Ralph DeFillipo

Substitute Teachers \$26.00/hr.  
Rosalie Guzzi, Megan Renzo-Mazza

Substitute Corridor Aides \$15.71/hr.  
Veronica Billy, Rosalie Guzzi

**MIDDLE SCHOOL SUMMER GUIDANCE: July 5, 2017 – August 11, 2017 (M-F)**  
**Hrs: 7:30am - 12:30pm [5 hrs]**

Guidance Counselor \$31.43/hr./ \$785.75/wk.(prorated)  
Jeremy Martin

**MIDDLE SCHOOL SUMMER BAND: July 5, 2017 – July 28, 2017**  
**(not to exceed 80 hrs – 4 wks@ 20 hrs)**

Music Teacher \$24.21/hr./ \$484.20/wk.(prorated)  
Robert Stout

**MIDDLE SCHOOL EXPRESS CAMP: July 5, 2017 – July 28, 2017 (M-Thu)**  
**Hrs: 8:15am - 11:45am [3.5 hrs]**

Program Facilitator (8:00am-12:00pm) \$40.00/hr./ \$640.00/wk.(prorated)  
Maureen Alexander

Corridor Aide (8:00am-12:00pm) \$15.71/hr./ \$251.36/wk.(prorated)  
Carl Vega

Teachers \$26.00/hr./ \$364.00/wk.(prorated)  
Megan Campbell, Nancy O'Toole, Vincent Vallese  
Delanyard Robinson, Elizabeth West

Instructional Assistants \$13.36/hr./ \$187.04/wk.(prorated)  
Veronica Billy, Esther Morales

Substitute Teachers \$26.00/hr.  
Rosalie Guzzi, Maureen Kmet, Megan Renzo-Mazza

Substitute Instructional Assistant \$13.36/hr.  
Rosalie Guzzi

H. PERSONNEL ACTION (continued)

13. PART-TIME AND STIPEND POSITIONS - SUMMER 2017 (continued)

HS SUMMER PROGRAMS - July 5, 2017 - August 11, 2017 (M-F)  
7:30 am - 2:30 pm (7 hrs.)

Program Facilitator \$40.00/hr./\$1,400.00/wk. (prorated)  
Tristen Fleck

Corridor Aide \$15.71/hr./\$392.75/wk. (prorated)  
James Sweeney

Substitute Corridor Aide \$15.71 hr.  
Veronica Billy

HS SUMMER PROGRAMS - July 5, 2017 - August 11, 2017 (M-F)  
7:30 am - 12:30 pm (5 hrs.)

Mathematics Teacher \$26.00/hr./ \$650.00/wk.(prorated)  
James Anthony, Nemeil Navarro

Biology Teacher \$26.00/hr./ \$650.00/wk.(prorated)  
Jason Vengelis

History Teacher \$26.00/hr./ \$650.00/wk.(prorated)  
Anne Rubenstein

Credit Recovery Teacher \$26.00/hr./ \$650.00/wk.(prorated)  
Alyssa Lompado

Advanced Placement Teacher - English \$26.00/hr./ \$650.00/wk.(prorated)  
Stefanie Queiroz

Advanced Placement Teacher - History \$26.00/hr./ \$650.00/wk.(prorated)  
Alex Smiga

Summer Guidance \$1,100.05/wk.  
Christine Wegert (6 weeks)  
Jenna Camacho (3 weeks)  
Joseph Palumbo (3 weeks)  
Hema Solanki (3 weeks)

Substitute Teachers \$26.00/hr.  
Dawn Ciaramella, Anton DeLuca, Alexa Freguletti,  
Tanya Galizewski, Danielle Tarallo

Summer Band - July 24, 2017 - August 11, 2017 \$3,200.00/season  
Robert Clark

ROTC Summer Leadership Program  
June 24, 2017 - July 1, 2017 \$2,500.00  
MSgt., William Wilson

**H. PERSONNEL ACTION (continued)**

**13. PART-TIME AND STIPEND POSITIONS - SUMMER 2017 (continued)**

**HS SUMMER WEIGHT ROOM: July 5, 2017- August 11, 2017**

Weight Room Supervisors (7:00am – 9:00am) \$20.94/hr./\$209.40/wk. (prorated)  
Shawn Brown, Darnell Tyler

Weight Room Supervisors (4:00pm – 6:00pm) \$20.94/hr./\$209.40/wk. (prorated)  
Aaron Collins, Terrence King

Substitute Weight Room Supervisors \$20.94/hr.  
Tarik Morrison, Jessica Rodriguez

**EXTENDED SCHOOL YEAR SERVICES: July 5, 2017 - August 18, 2017 ( M-F)**  
**Hrs: 8:15am – 12:45 pm**

**DISTRICT**

Substitute Secretary \$10.00/hr.  
Kathleen Scicchitano

Substitute Nurses \$31.43/hr.  
Michele Baker, Mary Whelan, Noreen Shifano,  
Bonnie Monteforte, Patricia Brown

**MIDDLE SCHOOL**

Special Education Teacher  
Nyema Roddy \$26.00/hr./\$585.00/wk.

Instructional Assistant  
Michael Vieira \$13.36/hr./\$300.60/wk.

**ELEMENTARY**

Instructional Assistants \$13.36/hr./\$300.60/wk.  
Kathryn Calt, Terrence King

**EARLY CHILDHOOD (Pre-K & K)**

Instructional Assistant \$13.36/hr./\$300.60/wk.  
Mary Boyce

**RELATED SERVICES** \$63.86/hr

Behaviorist  
Jennifer Castoro

H. **PERSONNEL ACTION (continued)**

13. **PART-TIME AND STIPEND POSITIONS - SUMMER 2017 (continued)**

**EXTENDED SCHOOL YEAR SERVICES: July 5, 2017 - August 18, 2017 ( M-F)**  
**(continued)**

**CHILD STUDY TEAM EVALUATIONS**

Evaluations \$350.00/case  
Kirsten Coughlin

Case Conference Teacher \$75.00/case  
Kirsten Coughlin  
Maria Manzo (Gen. Ed.)

14. **FUNDED PART TIME AND STIPEND POSITIONS - SUMMER, 2017**

That the Board approve the following individuals for part time and stipend positions - Summer, 2017. The program will be held at the Amerigo A. Anastasia School from July 5, 2017 through August 1, 2017 and is funded by the 21st CCLC grant.

**21ST CENTURY COMMUNITY LEARNING CENTER SUMMER STEAM PROGRAM**

**Academic Lab Instructors** \$26/hr.  
Michelle Esten, Vincent Vallese, Maria Holland, Kathryn Mazur,  
Matthew McDermott

**Elective Instructors** \$26/hr.  
Ashley Steward

15. **ANNUAL STIPENDS FOR THE 2016-2017 SCHOOL YEAR**

That the Board approve/ratify the following stipend appointments:

**CURRICULUM WRITERS** \$25.13/hr.

**Mathematics Curriculum Writers (25 hrs each curriculum writer)**

Kindergarten	Francine VanBrunt
Grade 1	Patricia Bruckner
Grade 2	Laura Widdis
Grade 3	Lauren Crupi
Grade 4	Cheryl Martin
Grade 5	Lois Alston
Grade 6	Mary Woodruff, Tara Battaglia
Grade 7	Nicole Carroll, Vincent Vallese
Grade 8	Kristen Circelli, Sean Mallon
Algebra I	Stefanie Matano
Algebra II	Alissa Gallo
Geometry	Allyssa Lombardo
Elementary ESL	Angela Matty, Allison Munoz-Cassidy

H. **PERSONNEL ACTION - (continued)**

15. **ANNUAL STIPENDS FOR THE 2016-2017 SCHOOL YEAR (continued)**

**CURRICULUM WRITERS**

\$25.13/hr.

**English/Language Arts/Literacy-ELA/L (25 hrs. each curriculum writer)**

Kindergarten	Meghann Cavanagh
Grade 1	Michelle Newberry
Grade 2	Stephanie Dispoto
Grade 3	Meredith Fleming
Grade 4	Elizabeth Muscillo
Grade 5	Katie Gervolino
Elementary ESL	Angela Matty, Allison Munoz-Cassidy
Grade 6	Lori Olson
Grade 7	Jessica Dougherty
Grade 8	Louis DeAngelis
Grade 9	Nicole Petraitis
Grade 10	Kenneth Morrison
Grade 11	Tara Okun
Grade 12	Bridget O'Neill
AP Language	Stephanie Querioz
AP Literature	Ashley Beno

**Visual & Performing Arts (50 hrs. each curriculum writer)**

Gr. 6-8: TV & Film	Kristen Catrambone
Gr. 6-8: Music Technology	Delanyard Robinson, Robert Stout
Gr. 9-12: TV Studio I-III	Jessica Sickler
Gr. 9-12: TV Studio Internship	Jessica Sickler
Gr. 9-12: Music Technology	Delanyard Robinson

**Bilingual, ESL, World Language (50 hrs. each curriculum writer)**

Gr. K-8: World Languages	Elsa Ates, Claudia Kaja, Edna Newman, Andrea Sodhi
Gr. 6-8: Newcomer ESL	Nicole Carroll, Ashley Stubbington
Gr. 6-12: ESL	Johanna Mozo, Kelly Wiggett

**World Language: Grades 9-12 (50 hrs each curriculum writer)**

Spanish I	Erin Lamberson, Andrea Sodhi
Spanish II	Erin Lamberson, Tanya Martin
Spanish III	Erin Lamberson, Tanya Martin
Spanish IV	Erin Lamberson, Tanya Martin
Spanish for Heritage Speakers	Erin Lamberson, Andrea Sodhi
Italian I	Claudia Kaja, Pierre Joseph
Italian II	Claudia Kaja, Pierre Joseph
Italian III	Claudia Kaja, Pierre Joseph
Italian IV	Claudia Kaja, Pierre Joseph
French I	Claudia Kaja, Pierre Joseph
French II	Claudia Kaja, Pierre Joseph
French III	Claudia Kaja, Pierre Joseph
French IV	Claudia Kaja, Pierre Joseph

H. **PERSONNEL ACTION - (continued)**

16. **COACHING/ATHLETIC STIPEND POSITIONS - FALL 2017**

That the Board approve/ratify the following coaching/athletic stipend appointments:

**HIGH SCHOOL**

**CATEGORY 1**

**STEP**

<u>Boys Varsity Football Head Coach</u> Daniel George	10	\$9,800.00
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<u>Varsity Cheerleading Head Coach</u> Stephanie Matano	6	\$7,500.00
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<u>Field Hockey Head Coach</u> Ashley Beno	6	\$7,500.00
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**CATEGORY 2**

<u>Boys Soccer Head Coach</u> Adrian Castro	6	\$5,700.00
--	---	------------

<u>Girls Soccer Head Coach</u> Jessica Wegelin	6	\$5,700.00
---	---	------------

**CATEGORY 3**

**STEP**

<u>Boys Varsity X-Country Head Coach</u> Jeremy Julio	7	\$3,300.00
--	---	------------

<u>Girls Varsity X-Country Head Coach</u> Richard Ricigliano	6	\$3,200.00
---	---	------------

<u>Girls Varsity Volleyball Head Coach</u> Cari Rock	6	\$3,200.00
---	---	------------

17. **COACHING/ATHLETIC STIPEND POSITIONS - WINTER 2018**

That the Board approve/ratify the following coaching/athletic stipend appointments:

**HIGH SCHOOL**

**CATEGORY 1**

**STEP**

<u>Girls Varsity Basketball Head Coach</u> Shannon Coyle	7	\$7,800.00
---	---	------------

<u>Varsity Cheerleading Head Coach</u> Stephanie Matano	6	\$7,500.00
--	---	------------

<u>Boys Varsity Wrestling Head Coach</u> Daniel George	10	\$9,800.00
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H. **PERSONNEL ACTION - (continued)**

17. **COACHING/ATHLETIC STIPEND POSITIONS - WINTER 2018 (continued)**

**CATEGORY 2**

<u>Girls Varsity Indoor Track Head Coach</u> AnnMarie Cieri	6	\$5,700.00
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<u>Boys/Girls Swimming Head Coach</u> Jeremy Julio	7	\$5,900.00
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**CATEGORY 3**

<u>Boys Bowling Head Coach</u> John Sneddon	6	\$3,200.00
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18. **COACHING/ATHLETIC STIPEND POSITIONS - SPRING 2018**

That the Board approve/ratify the following coaching/athletic stipend appointments:

**HIGH SCHOOL**

**CATEGORY 2**

**STEP**

<u>Boys Varsity Baseball Head Coach</u> James Reilly	6	\$5,700.00
---	---	------------

<u>Boys Varsity Lacrosse Head Coach</u> John Sneddon	6	\$5,700.00
---	---	------------

<u>Girls Varsity Lacrosse Head Coach</u> Alexa Freguletti	6	\$5,700.00
--	---	------------

<u>Girls Varsity Softball Head Coach</u> Laura Bland	6	\$5,700.00
---	---	------------

<u>Girls Varsity Track Head Coach</u> Raleigh Woodruff	7	\$5,900.00
---	---	------------

**CATEGORY 3**

<u>Boys Varsity Volleyball Head Coach</u> Nemeill Navarro	6	\$3,200.00
--	---	------------

<u>Boys/Girls Golf Head Coach</u> Nicholas Tranchina	7	\$3,300.00
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## **H. PERSONNEL ACTION - (continued)**

Motion was made by Mr. Dangler, seconded by Mrs. George and carried by roll call vote that the Board approve the following items (H19 – I6).

Ayes (8), Nays (0), Absent (1) Mr. Covin

### **19. SUBSTITUTE TEACHERS**

That the Board approve the following substitute teachers:

Jennifer Jordan\*

Karen Pedersen

Ben Rivera

### **20. SUBSTITUTE CORRIDOR AIDES**

That the Board approve the following substitute corridor aide:

Jenel Bennett\*

### **21. SUBSTITUTE INSTRUCTIONAL ASSISTANTS**

That the Board approve the following substitute instructional assistants:

Renata Bralla

Joseph Breiter\*

Jenel Bennett\*

Melandie Eliscat\*

### **22. SUBSTITUTE NURSE**

That the Board approve the following substitute nurse:

Shakia West\*

### **23. FAMILY/MEDICAL LEAVE OF ABSENCES**

That the Board approve/ratify the family/medical leave of absences as listed on - **APPENDIX H-2.**

### **24. ATTENDANCE AT CONFERENCES / MEETINGS**

That the Board approve the attendance of the staff members indicated on the attached list at the conferences indicated - **APPENDIX H-3.**

## **Comments from the Instruction and Programs Committee Chair (APPENDIX H-4)**

## **Comments from the Communications/Security Committee Chair (APPENDIX H-5)**

## **I. STUDENT ACTION**

### **1. APPROVAL OF MONTHLY HIB REPORT P.L. 2010. c. 122 (A-3466)**

That the Board approve the monthly report as required by statute - **APPENDIX I-1.**

### **2. FIELD TRIP APPROVALS**

That the Board approve/ratify the field trips indicated (which will be labeled **APPENDIX I-2** and made part of the permanent minutes upon Board approval).

### **3. PLACEMENT/TERMINATION OF STUDENTS ON HOME INSTRUCTION**

That the Board approve/ratify the placement/termination of home instruction for the students listed on **APPENDIX I-3.**

I. **STUDENT ACTION (continued)**

4. **PLACEMENT OF ATYPICAL OUT OF DISTRICT STUDENT AND TRANSPORTATION NEED FOR THE 2016-2017 SCHOOL YEAR.**

That the Board approve/ratify the placement of, and provide transportation for the 2016-2017 school year for the following out of district student:

**HARBOR SCHOOL**

**EATONTOWN, NEW JERSEY**

Tuition: \$9,674.61/Student

Transportation

Effective Date: 5/8/2017

ID#: 1030069857, classified as Eligible for Special Education and Related Services

5. **TERMINATION OF ATYPICAL OUT OF DISTRICT STUDENT FOR PLACEMENT AND TRANSPORTATION FOR THE 2016-2017 SCHOOL YEAR**

That the Board approve/ratify the termination of placement and transportation for the 2016 - 2017 school year for the following out of district student:

**CPC/HIGH POINT ELEMENTARY SCHOOL**

**MORGANVILLE, NEW JERSEY**

Tuition: \$64,796.40/Student

Transportation

Effective Date: 5/5/2017

ID#: 1030069857, classified as Eligible for Special Education and Related Services

**HAWKSWOOD SCHOOL**

**EATONTOWN, NEW JERSEY**

Tuition: \$64,544.40/Student

Transportation

Effective Dates: 5/10/2017

ID#: 2656919830, classified as Eligible for Special Education and Related Services

**COASTAL LEARNING CENTER/SOUTH**

**HOWELL, NEW JERSEY**

Tuition: \$52,102.64/Student

Transportation

\*Extraordinary Services: \$23,562.00/Student

Effective Date: 5/18/2017

ID#: 4139884141, classified as Eligible for Special Education and Related Services

\*NOTE: Student requires a one-to-one aide.

6. **CORRECTIONS/REVISIONS TO MINUTES**

That the Board approve the following corrections/revisions to minutes indicated:

April 26, 2017

**EXTENDED SCHOOL YEAR SERVICES - 2016 - 2017 SCHOOL YEAR**

Substitute Instructional Assistants - Melinda D'Amelio. This should have read Instructional Assistant - Preschool.

6. **CORRECTIONS/REVISIONS TO MINUTES (continued)**

April 26, 2017(continued)

**PART-TIME AND STIPEND POSITIONS – SUMMER 2017**

That the Board approve/ratify the following summer 2017 stipend positions:  
Summer Learning Program - Grades 1 - 3 - AAA School and Gregory School -  
Building Facilitator - Nikolas Greenwood - \$31.43/hr. This should have read Student Facilitator.

March 29, 2017

**CONFERENCES**

Michael Salvatore, Ph.D, Superintendent of Schools, to attend NJASA/NJAPSA Spring Leadership Conference 2017 sponsored by New Jersey Association of School Administrators and New Jersey Association of Pupil Services Administrators to be held at Caesars, Atlantic City, NJ on May 17-19, 2017 (ACCT: #11-000-230-585-390-12-44) at a cost of \$525.00. This should have read not to exceed \$672.00.

Motion was made by Mr. Parnell, seconded by Mrs. Widdis and carried by roll call vote that the Board approve the following item (7).

Ayes (8), Nays (0), Absent (1) Mr. Covin

7. **RESOLUTION FOR CLOSED EXECUTIVE SESSION – 8:07 P.M.**

That the Board approve the following Resolution -

**WHEREAS**, the Open Public Meetings Act (Chapter 231, P.L. 1975) allows for the exclusion from discussion at the public portion of a meeting of certain matters which might endanger the public interest or risk the deprivation of individual rights, and

**WHEREAS**, the Long Branch Board of Education wishes to discuss the **LBSCA negotiations** with the resulting action being made public when a proper conclusion has been reached and there is no longer a need for confidentiality;

**NOW, THEREFORE, BE IT RESOLVED**, the Long Branch Board of Education will hold a closed Executive Session immediately in the Board Conference Room, 540 Broadway, Long Branch, New Jersey. It is anticipated that the closed session will not last longer than 10 minutes. Action may be taken in the public portion of the meeting upon recessing of this Executive Session back into the open public meeting.

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

Ayes: 8  
Nays: 0  
Absent: 1 (Mr. Covin)  
Date: May 24, 2017

The Board returned to open session at 8:19 P.M.

**ROLL CALL**

Dr. Critelli - President	Mr. Grant	Mr. Parnell
Mr. Covin - Vice President - absent	Mr. Dangler	Mrs. Widdis
Mrs. George	Mr. Zambrano	Rev. Bennett

Motion was made by Mr. Dangler, seconded by Mr. Parnell and carried by roll call vote that the Board approve the following item (I8).

Ayes (8), Nays (0), Absent (1) Mr. Covin

8. **APPROVAL TO INVOKE THE DOCTRINE OF NECESSITY - APPENDIX I-4**

That the Board approve to invoke the Doctrine of Necessity for the purpose of voting on the Collective Bargaining Agreements as listed on **APPENDIX I-4**.

Motion was made by Mrs. Widdis, seconded by Mr. Dangler and carried by roll call vote that the Board approve the following item (I9).

Ayes (8), Nays (0), Absent (1) Mr. Covin

9. **APPROVAL OF LBSCA MEMORANDUM OF AGREEMENT FOR JULY 1, 2017 THROUGH JUNE 30, 2020**

That the Board approve/ratify the Long Branch Supervisors and Coordinators Association Memorandum of Agreement for July 1, 2017 through June 30, 2020 (which will be labeled **APPENDIX I-5** and made part of the permanent minutes upon Board approval).

J. **OPPORTUNITY TO ADDRESS THE BOARD ON NON-AGENDA ITEMS**

No one addressed the Board.

K. **ADJOURNMENT – 8:22 P.M.**

There being no further discussion, motion was made by Mr. Parnell, seconded by Mrs. Widdis and carried by roll call vote that the Board adjourn the meeting at 8:22 P.M.

Ayes (8), Nays (0), Absent (1) Mr. Covin

<b>FY 2018 TAX PAYMENT SCHEDULE</b>
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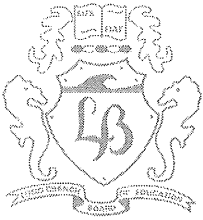
TAXES TO BE RECEIVED: \$41,903,497

CURRENT EXPENSES: \$41,439,642

DEBT SERVICE: \$463,855

<b>2017-18 District Tax</b>
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DUE DATE	TYPE OF TAXES	STATUTORY REQUIREMENTS	MONTHLY TOTAL		BALANCE DUE
<b>2017</b>					
JUL 14	CURRENT	\$5,387,154			
	DEBT SERVICE	\$91,730	\$5,478,884		\$36,424,613
AUG 15	CURRENT	\$5,387,153	\$5,387,153		\$31,037,460
SEP 15	CURRENT	\$2,486,379	\$2,486,379		\$28,551,081
OCT 16	CURRENT	\$2,486,379	\$2,486,379		\$26,064,702
NOV 15	CURRENT	\$2,486,379	\$2,486,379		\$23,578,323
DEC 15	CURRENT	\$2,486,377			
	DEBT SERVICE	\$372,125	\$2,858,502		\$20,719,821
<b>TOTAL FOR 2017</b>		<b>\$21,183,676</b>	<b>\$21,183,676</b>		
<b>2018</b>					
JAN 16	CURRENT	\$3,453,304	\$3,453,304		\$17,266,517
FEB 15	CURRENT	\$3,453,304	\$3,453,304		\$13,813,213
MAR 15	CURRENT	\$3,453,304	\$3,453,304		\$10,359,909
APR 16	CURRENT	\$3,453,304	\$3,453,304		\$6,906,605
MAY 15	CURRENT	\$3,453,304	\$3,453,304		\$3,453,301
JUN 15	CURRENT	\$3,453,301	\$3,453,301		\$0
<b>TOTAL FOR 2018</b>		<b>\$20,719,821</b>	<b>\$20,719,821</b>		
<b>GRAND TOTAL</b>		<b>\$41,903,497</b>	<b>\$41,903,497</b>		<b>\$0</b>



# **MINUTES**

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**OPERATION AND MANAGEMENT COMMITTEE  
WEDNESDAY, MAY 10, 2017 – 6:15 P.M.  
540 BROADWAY  
LONG BRANCH, NEW JERSEY**

**COMMITTEE MEMBERS:**

Armand Zambrano, Chairperson  
Mary George  
Bill Dangler - absent  
Jim Parnell

**ADMINISTRATORS:**

Michael Salvatore, Ph.D.  
Alvin L. Freeman, Ed.D.  
Peter E. Genovese III, RSBO, QPA  
Ann C. Degnan  
Chris Dringus

**FACILITIES**

1. Environmental Issues:

a. Audrey W. Clark School and S. 7<sup>th</sup> Avenue both had sites with old underground storage tanks (UST). In the 1990's, the district disposed of the USTs but the permits were never closed properly. We have finished the investigations and closed the permits. We will file a deed restriction for 75 S. 7<sup>th</sup> Avenue and hire a Licensed Site Remediation Professional for biennial inspections.

b. George L. Catrambone Parking Lot - We continue monitoring for methane gas quarterly. All results this far have been acceptable per DEP guidelines.

c. Bus Depot – no changes on the monitoring of this site. Exxon is still involved and pay the costs to monitor the site.

2. School Boards Training – School Boards is offering training to Board Members to attend Sustainability Classes. Dr. Salvatore has the pertinent information.

3. Local Energy Audit – Our audits were completed in March. We expect to schedule meetings in July with TRC, INC to discuss the results.

4. Green Ribbon - We will celebrate our National Green Ribbon Award for the Middle School and George L. Catrambone School in June.

5. Historic High School – 12 potential bidders picked up bid packets. Bids are due May 17.

## **TECHNOLOGY**

1. PARCC: The Elementary Schools and Middle School have all finished testing with testing for the High School going on this week.
2. E-Rate: Bidding has ended and we are currently awarding winners.
3. Core Distribution: We will be increasing our bandwidth, adding 2 new firewalls, upgrading our filtering system, and refreshing our Virtual Server Pool.
4. Summer Projects: We are currently investigating teacher machine replacements, Windows 10 rollout, lab updates, sound board replacements, and Chomebook expansion.

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## **GOALS**

1. The committee members will actively participate in professional dialog pertaining to facility management and preventative maintenance.
2. The committee members will seek professional learning experiences pertaining to facility operations with specific focus towards: educational code, NJ statute, federal guidelines, technology advancements, policy revisions, and initiatives put forth by the Department of Education.



RESOLUTION

**BOARD OF EDUCATION OF THE CITY OF LONG BRANCH**  
**IN THE COUNTY OF MONMOUTH**

BE IT RESOLVED, that the Board of Education of the City of Long Branch, in the County of Monmouth ("Board of Education"), based on the recommendation of the Superintendent of Schools, suspended with pay JASON ANDREWS, District bus driver, effective May 4, 2017 pending the results of an investigation.

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

Ayes: 8  
Nays: 0  
Absent: 1 (Mr. Covin)  
Date: May 24, 2017

**INTENTION TO RETURN FROM FAMILY/MEDICAL LEAVE OF ABSENCE**

**ELENA ABBRUZZESE**, Joseph M. Ferraina Early Childhood Learning Center Instructional Assistant, effective April 27, 2017.

**LOUISE BERRYHILL**, School Based Youth Services Secretary, effective April 25, 2017.

**STAR CLEVELAND**, Morris Avenue School Instructional Assistant, effective April 20, 2017.

**MARYANNE GALLOWAY**, Pupil Personnel Services social worker effective May 15, 2017.

**JOHANNA MOZO**, Middle School teacher, effective May 22, 2017.

**JOEY ROBINSON**, Alternative Academy Social Worker, effective May 17, 2017.

**DENISE SCHULZ-NICK**, Middle School teacher, effective May 22, 2017.

**NOEMI TORRES**, Assistant Superintendent of Schools Office, effective May 17, 2017.

**FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK DAYS**

**MICHELLE MERCKX-CLARY**, A.A. Anastasia School Administrator, from May 11, 2017 to June 11, 2017.

**CHARLES CONDONE**, High School Corridor Aide, from May 10, 2017 to June 15, 2017.

**BRITTANY DeSANTIS**, George L. Catrambone School teacher, from September 1, 2017 to October 2, 2017.

**STEPHANIE DISPOTO**, Gregory School teacher, from September 1, 2017 to November 30, 2017.

**TONYA GALISZEWSKI**, High School teacher, from September 22, 2017 to November 22, 2017.

**DINA MATTIA**, Middle School Media Specialist, from May 25, 2017 to June 9, 2017.

**VICTORIA MAZZA**, Middle School teacher, from April 4, 2017 to June 13, 2017.

**JOHANNA MOZO**, Middle School teacher, from May 1, 2017 to May 19, 2017.

**DENISE SCHULZ-NICK**, Middle School Teacher, from April 25, 2017 to May 17, 2017.

**LAURA NIEVES**, Middle School teacher, from May 9, 2017 to June 15, 2017.

**DONNA PERREIRA**, Morris Avenue School instructional assistant, from June 9, 2017 to June 15, 2017.

**AMANDA ROA-ROSALES**, Alternative Academy teacher, from September 1, 2017 to October 11, 2017.

**NOEMI TORRES**, Assistant Superintendent of Schools Office, from April 25, 2017 to May 16, 2017.

**FAMILY/MEDICAL LEAVE OF ABSENCE USING PAID DAYS**

**JONATHAN FRIEDMAN**, Technology Office Communications Technician, from June 12, 2017 to June 16, 2017.

**JOEY ROBINSON**, Alternative Academy Social Worker, from April 24, 2017 to May 14, 2017.

**FAMILY/MEDICAL LEAVE OF ABSENCE WITHOUT PAY**

**BRITTANY DeSANTIS**, George L. Catrambone School teacher, from October 3, 2017 to November 8, 2017.

**STEPHANIE DISPOTO**, Gregory School teacher, December 1, 2017 to January 26, 2018.

**TONYA GALISZEWSKI**, High School teacher, from November 23, 2017 to January 26, 2018.

**JOEY ROBINSON**, Alternative Academy Social Worker, from May 11, 2017 to May 15, 2017.

**AMANDA ROA-ROSALES**, Alternative Academy teacher, from October 12, 2017 to November 11, 2017.

## CONFERENCES

## APPENDIX H-3

Note: The following staff members are being approved only for registration and mileage (not to exceed \$.31 per mile) in accordance with State Circular Letter 12-14-OMB, which states that overnight travel within certain areas is no longer subject to reimbursement. Additionally, meals not associated with overnight travel will not be reimbursed:

**LINDA ALSTON-MORGAN**

**\$590.00**

Assistant Principal, to attend the Daily 5 and Math Daily 3 Framework sponsored by The Daily Cafe 2 Sisters to be held on July 29-30, 2017 at the Hyatt Regency, New Brunswick, NJ (ACCT: 11-000-230-585-390-12-44)

**BETH BEHNKEN**

**\$169.00**

Principal, to attend Beyond Gender Identity & Sexual Orientation sponsored by the New Jersey Principals and Supervisors Assoc. (NJPSA) to be held on June 13, 2017 at the Foundation for Education Administration Conference Center, Monroe, NJ (ACCT: 15-000-223-500-100-07-44)

**LINDSAY BICKLEY**

**\$473.00**

Guidance Counselor, to attend JKM Safe Crisis Management Trainer Recertification sponsored by JKM Safe Crisis Management to be held on June 26-27, 2017 at the Bally's Hotel and Casino (ACCT: 15-000-223-500-100-06-44)

**JOY DANIELS**

**\$590.00**

Assistant Principal, to attend the Daily 5 and Math Daily 3 Framework sponsored by The Daily Cafe 2 Sisters to be held on July 29-30, 2017 at the Hyatt Regency, New Brunswick, NJ (ACCT: 11-000-230-585-390-12-44)

**JANETLYNN DUDICK, Ph.D.**

**\$294.00**

Assistant Superintendent for Pupil Personnel Services, to attend the Annual Summer Inclusion Conference sponsored by New Jersey Coalition for Inclusive Education, Inc. (NJCIE) to be held on June 27-28, 2017 at the Montclair State University, Montclair, NJ (ACCT: 20-251-200-500-251-20-00)

**PETER GENOVESE III, RSBO, QPA**

**\$749.00**

School Business Administrator/Board Secretary, to attend the New Jersey Association of School Business Officials Annual Conference sponsored by NJASBO to be held on June 7-9, 2017 at the Borgata Hotel Casino & Spa, Atlantic City, NJ (ACCT: 11-000-230-585-390-12-44)

**CHANTAL GUDZAK**

**\$590.00**

English/Language Arts, K-5, to attend the Daily 5 and Math Daily 3 Framework sponsored by The Daily Cafe 2 Sisters to be held on July 29-30, 2017 at the Hyatt Regency, New Brunswick, NJ (ACCT: 11-000-230-585-390-12-44)

**JANICE MELENDEZ**

**\$302.00**

ESL Teacher, to attend the New Jersey Teachers of English to Speakers of Other Language/New Jersey Bilingual Educator, Inc. (NJTESOL/NJBE) sponsored by NJTESOL/NJBE to be held on June 2, 2017 at the Hyatt Regency, New Brunswick, NJ (ACCT: 20-242-200-500-242-25-00)

**MICHELLE MERCKX****\$590.00**

Assistant Principal, to attend the Daily 5 and Math Daily 3 Framework sponsored by The Daily Cafe 2 Sisters to be held on July 29-30, 2017 at the Hyatt Regency, New Brunswick, NJ (ACCT: 11-000-230-585-390-12-44)

**WALLACE MORALES****\$257.00**

ELL Tutor, to attend the New Jersey Teachers of English to Speakers of Other Language/New Jersey Bilingual Educator, Inc. (NJTESOL/NJBE) sponsored by NJTESOL/NJBE to be held on May 31, 2017 at the Hyatt Regency, New Brunswick, NJ (ACCT: 20-242-200-500-242-25-00)

**NEMEIL NAVARRO****not to exceed \$4,000.00**

High School teacher, to attend the Project Lead the Way Training for High School Engineering, Biomedical Sciences/Computer Science sponsored by Project Lead the Way to be held on June 19-30, 2017 at the University South Carolina (ACCT: 15-000-223-500-167-01-44)

**DOREEN ORTEGA****\$248.00**

ESL Teacher, to attend the New Jersey Teachers of English to Speakers of Other Language/New Jersey Bilingual Educator, Inc. (NJTESOL/NJBE) sponsored by NJTESOL/NJBE to be held on June 1, 2017 at the Hyatt Regency, New Brunswick, NJ (ACCT: 20-242-200-500-242-25-00)

**KIM PAGAN****\$302.00**

ESL Teacher, to attend the New Jersey Teachers of English to Speakers of Other Language/New Jersey Bilingual Educator, Inc. (NJTESOL/NJBE) sponsored by NJTESOL/NJBE to be held on June 2, 2017 at the Hyatt Regency, New Brunswick, NJ (ACCT: 20-242-200-500-242-25-00)

**KRIS PARKER****\$473.00**

Safe School, to attend JKM Safe Crisis Management Trainer Recertification sponsored by JKM Safe Crisis Management to be held on June 26-27, 2017 at the Bally's Hotel and Casino (ACCT: 15-000-223-500-100-06-44)

**ARMINDA RODRIGUES****\$284.00**

Bilingual Teacher, to attend the New Jersey Teachers of English to Speakers of Other Language/New Jersey Bilingual Educator, Inc. (NJTESOL/NJBE) sponsored by NJTESOL/NJBE to be held on June 1-2, 2017 at the Hyatt Regency, New Brunswick, NJ (ACCT: 20-242-200-500-242-25-00)

**LAUREN SWEET****\$200.00**

Student Advisor, to attend the Mental Health Issues in the Classroom sponsored by PESI, Inc. to be held on June 7, 2017 at the White Sands Oceanfront Resort & Spa, Point Pleasant Beach, NJ. (ACCT: 15-000-223-500-100-03-44)

**NICOLE TRAINER****\$200.00**

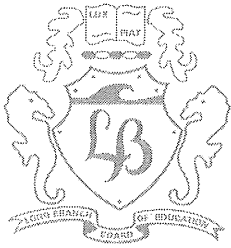
Student Advisor, to attend the Mental Health Issues in the Classroom Sponsored by PESI, Inc. to be held on June 8, 2017 at the Sheraton, Eatontown, NJ (ACCT: 15-000-223-500-100-05-44)

**KRISTINE VILLANO****\$473.00**

Academy Administrator, to attend JKM Safe Crisis Management Trainer Recertification sponsored by JKM Safe Crisis Management to be held on June 26-27, 2017 at the Bally's Hotel and Casino (ACCT: 15-000-223-500-100-06-44)

**KELLY WIGGETT****\$234.00**

ESL Teacher, to attend the New Jersey Teachers of English to Speakers of Other Language/New Jersey Bilingual Educator, Inc. (NJTESOL/NJBE) sponsored by NJTESOL/NJBE to be held on June 2, 2017 at the Hyatt Regency, New Brunswick, NJ (ACCT: 20-242-200-500-242-25-00)



# MINUTES

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## INSTRUCTION AND PROGRAM COMMITTEE

Wednesday, May 10, 2017 - 5:30 PM

540 Broadway

Long Branch, New Jersey 07740

### COMMITTEE MEMBERS:

Donald Covin, Chair

Caroline Bennett

Michelle Critelli, Ed.D.

Armand Zambrano

### ADMINISTRATORS:

Michael Salvatore, Ph.D.

Alvin Freeman, Ed.D.

Roberta Freeman, Ed.D.

#### **1. Big Ideas Middle School Mathematics Pilot Program**

Presentation by April Morgan, Supervisor of Mathematics 6-12, Kim Hyde, Middle School Academy Administrator and Pilot Math Teachers

The committee received an enthusiastic presentation of the Big Ideas Math Program by the Pilot Program teachers and the Middle School Math Administrators. The pilot has been taking place since September at each grade level and also included in the pilot were special needs and English learner classrooms. Mr. Bufano, Mrs. Barton, Mrs. Benetsky, Mrs. Carroll and Mrs. Ortega discussed the benefits of the program and shared their classroom experiences. Data show that students in the pilot program have had significant growth on benchmark assessments.

Big Ideas is a research-based math program that provides a balanced approach to instruction. The program balances procedural fluency with conceptual understanding, thus, providing students with equal exposure to scaffolded instruction and discovery learning. As the result of a successful pilot, full implementation of the program in grades 6-8 will take place for the 2017-2018 school year.

#### **2. Curriculum Updates (Attachment)**

#### **3. Questions/Discussion**

The following curricula will be updated for the 2017-2018 school year.

<b>Curriculum Writing Committee</b>	<b>Grade Levels</b>	<b>Number of Team Members Needed</b>	<b>Hours needed to Complete Writing</b>
AP Calculus	12	2	50 each
Pre-Calculus/Pre-Calculus Honors	11-12	2	50 each
Sociology	9-12	2	50 each (*already Board approved)
Psychology	9-12	2	50 each (*already Board approved)
African American Studies	9-12	2	50 each (*already Board approved)
Elementary Math K	K	1	25 (Revisions only)
Elementary Math 1	1	1	25 (Revisions only)
Elementary Math 2	2	1	25 (Revisions only)
Elementary Math 3	3	1	25 (Revisions only)
Elementary Math 4	4	1	25 (Revisions only)
Elementary Math 5	5	1	25 (Revisions only)
World Languages	K-12	5	50 each
English as a Second Language	6-12	2	50 each
Newcomer ESL Program	6-8	2	50 each
English as a Second Language	K-5	2	25 each (ESL modifications added to ELA and math curricula)
Science K	K	3	50 each
Science 1	1	3	50 each
Science 2	2	3	50 each
Science 3	3	3	50 each
Science 4	4	3	50 each
Science 5	5	3	50 each
TV Studio I	9-12	1	50 each
TV Studio II	9-12	1	50 each

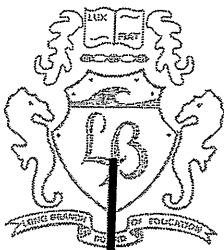
TV Studio III	9-12	1	50 each
TV Internship	9-12	1	50 each
TV& Film	6-8	1	50 each
Music Technology I	9-12	2	50 each
Music Technology	6-8	2	50 each
ELA (Reading and Writing)	K	1	25 (revisions only)
ELA (Reading and Writing)	1	1	25 (revisions only)
ELA (Reading and Writing)	2	1	25 (revisions only)
ELA (Reading and Writing)	3	1	25 (revisions only)
ELA (Reading and Writing)	4	1	25 (revisions only)
ELA (Reading and Writing)	5	1	25 (revisions only)
ELA Grade 6	6	1	25 (revisions only)
ELA Grade 7	7	1	25 (revisions only)
ELA Grade 8	8	1	25 (revisions only)

### **Goal of the Instruction & Programs Committee**

The committee members will actively participate in professional dialog pertaining to the state student learning standards, teacher evaluation, student growth objectives, student growth percentiles and PARCC.

The committee members will seek professional learning experiences pertaining to curriculum and instruction with specific focus towards: state student learning standards, teacher evaluation, student growth objectives, student growth percentiles and PARCC.





# MINUTES

APPENDIX H-5

LONG BRANCH PUBLIC SCHOOLS  
LONG BRANCH, NEW JERSEY

## COMMUNICATIONS & SECURITY COMMITTEE MEETING TUESDAY, MAY 9, 2017

### **COMMITTEE MEMBERS:**

Avery Grant: Chairperson  
Donald Covin  
Caroline Bennett  
Rose Widdis

### **ADMINISTRATORS:**

Michael Salvatore, Ph.D.  
Alvin L. Freeman, Ed.D.  
Walter O'Neill

### **1. Green Ribbon Schools**

- The George L. Catrambone Elementary School and the Long Branch Middle School were recently recognized as NJ State Green Ribbon Schools and recently were recognized by the United States Department of Education as National Green Ribbon Schools, as a result, a small group of green team professionals will attend the National Ceremony in Washington DC in July 19, 2017.

### **2. Press Release**

- Prior to the end of the school year will will celebrate the Green Ribbon distinction in both schools with an assembly presentation.

\*\*\*\*\*

### **Committee Goals:**

The committee members will actively participate in professional dialog pertaining to school safety and district public relations.

The committee members will seek professional learning experiences pertaining to school safety and communications, with specific focus towards homeland security standards, NJ statute, federal guidelines, best practices and policy revisions.

## **Monthly HIB Report**

Reporting Period - April 26, 2017 – May 19, 2017

### **Summary:**

Total: Four (4) HIB investigations, three (3) confirmed

#### **High School**

One (1) investigation, one (1) confirmed as HIB

#### **Middle School**

Three (3) investigations, two (2) confirmed as HIB

**PLACEMENT/TERMINATION OF STUDENTS ON HOME INSTRUCTION**

**APPROVAL OF PLACEMENT OF STUDENTS ON HOME INSTRUCTION**

**ID #5387122950, Non- Classified Student**

**NOTE:** Student has been placed on Home Instruction due to a medical condition.

**ID #9667846143, Non – Classified Student**

**NOTE:** Student has been admitted to the Children's Crisis Intervention Unit of Monmouth Medical Center on 2/21/17 Education Inc. is the contracted provider of Instruction. The Instruction cost will be billed at the rate of \$49.00/hour for 10 hours per week.

**ID #091651064, Classified Student**

**NOTE:** Student has been placed on Home Instruction due to an administrative request.

**ID #5582748676, Non- Classified Student**

**NOTE:** Student has been placed on Home Instruction due to an administrative request.

**ID #6362282175, Non- Classified Student**

**NOTE:** Student has been placed on Home Instruction due to an administrative request.

**ID #8876494891, Non- Classified Student**

**NOTE:** Student has been placed on Home Instruction due to an administrative request.

**ID #4477495224, Classified Student**

**NOTE:** Student has been placed on Home Instruction due to an administrative request.

**TERMINATION OF STUDENTS ON HOME INSTRUCTION**

**ID #9667846143, Non – Classified Student**

**NOTE:** Student has been cleared to return back to school.

**ID #6362282175, Non- Classified Student**

**NOTE:** Student has been cleared to return back to school.

**ID #5582748676, Non- Classified Student**

**NOTE:** Student has been cleared to return back to school.

**ID #3323261489, Non- Classified Student**

**NOTE:** Student has been cleared to return back to school.

**BOARD OF EDUCATION  
OF THE CITY OF LONG BRANCH COUNTY  
OF MONMOUTH**

A. The Board of Education of the City of Long Branch, in the County of Monmouth (herein referred to as "Board of Education") is considering the approval of the following collective bargaining agreements ("CBAs") with the following associations of individuals employed by the Board of Education each to commence on July 1, 2017 and to terminate on June 30, 2020.

1. The Long Branch School Employees Association ("LBSEA");
2. The Long Branch Federation of Teachers ("LBFT");
3. The Long Branch Principals and Director Association ("LBPDA"); and
4. The Long Branch Supervisors and Coordinators Association ("LBSCA").

B. The Board of Education also intends to discuss the evaluation of the Superintendent of Schools in a nonpublic executive session.

C. Based on an Advisory Opinion requested by the Board of Education and the applicable New Jersey State Statutes, Regulations and a number of Advisory Opinions issued by the School Ethics Commission, a majority of the members of the Board of Education are conflicted from participating in voting on the actions set forth in Recitals A and B because the members are related to employees employed by the Board of Education who are members of the LBSEA, the LBFT, the LBPDA or the LBSCA, the employees are also supervised by the members of the LBPDA and/or the LBSCA and all of the employees are supervised by the Superintendent of Schools; and

D. The following identifies the conflicts of interest:

1. Rose M. Widdis has a son, a daughter, a daughter-in-law and a brother-in-law employed in the school district, two of whom are members of the LBSEA and one is a member of the LBFT;
2. Mary L. George has a son and daughter employed in the school district, who are members of the LBSEA;
3. Michele Critelli has a son employed in the school district, who is a member of the LBSEA and another son employed in the school district as a permanent substitute;
4. James N. Parnell has relatives employed in the school district, one of whom is a member of the LBSEA;
5. Armand R. Zambrano, Jr. has a daughter employed in the school district as a substitute and a niece employed in the school district, who is a member of the LBSEA and;

6. Donald C. Covin has a niece employed in the school district, who is a member of the LBFT;
7. Rev. Caroline Bennett has a daughter-in-law and son employed in the school district, who are members of the LBSEA;
8. Bill Dangler has a son who was employed as a substitute in the school district.

NOW, THEREFORE BE IT RESOLVED as follows:

1. The Recitals above set forth are incorporated into and made a part of this Resolution.
2. Based on the Recitals, the Board of Education hereby invokes the Doctrine of Necessity to allow the aforesaid eight (8) members of the Board of Education to vote to approve or disapprove the CBAs as more fully set forth in Recital A and to discuss the evaluation of the Superintendent of Schools as more fully set forth in Recital B.
3. A copy of this Resolution invoking the Doctrine of Necessity shall be read at the public meeting at which the Board of Education votes on the CBAs set forth in Recital A is taken.
4. A copy of this Resolution shall be posted where the Board of Education posts public notices for a period of thirty (30) days.
5. A copy of this Resolution shall be forwarded to the School Ethics Commission as soon as practicable.
6. The President, Superintendent of Schools and School Business Administrator/Board Secretary shall take any and all actions deemed necessary and appropriate by them to make effective the terms and conditions of this Resolution.

  
\_\_\_\_\_  
Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

Ayes: 8  
Nays: 0  
Absent: 1 (Mr. Covin)  
Date: May 24, 2017

**Memorandum of Agreement**

Between

Long Branch Board of Education

~and~

Long Branch Supervisors and Coordinators Association

The undersigned parties have reached tentative agreement on the following modifications to the 2017-2020 collective bargaining agreement between the parties. The within agreements are subject to ratification by both parties at the conclusion of negotiations.

- 1) All provisions of the 2017-2020 agreement shall be continued without change into the successor agreement except as forth herein/and or attached hereto.
- 2) Unit shall now be referred to as : **Long Branch Supervisors and Coordinators Association**
- 3) The successor agreement shall be from **July 1, 2017-June 30, 2020.**
- 4) ***Pg 3 Article I Recognition***  
**Shall be modified as follows:**  
 A. Pursuant to Chapter 303, Public Laws of 1968, the Board hereby recognizes the Association as the exclusive representative for the purposes of collective negotiations concerning the terms and conditions of employment for the following personnel, employed or to be employed by the Board: **District Supervisors and Coordinators**
- 5) ***Pg 4 Article II Negotiations of Successor Agreement***  
**Shall be deleted in its entirety:**  
**Deleted:**The Association agrees to submit to the Board a proposed contract on or before October 1st of the calendar year preceding the calendar year in which this Agreement expires. The proposed contract as submitted shall include all demands on the part of the Association to be included in the successor Agreement. The Board shall acknowledge receipt of the proposed contract and submit its counter proposals to the Association within thirty (30) days. The parties hereto agree to commence collective negotiations no later than December 1 of the calendar year preceding the calendar year in which this Agreement expires provided no unforeseen emergency or unusual circumstances renders this impracticable or impossible.
- 6) **Change:** supervisor now becomes **Central Office Administrator**
- 7) ***Pg 10 Article V Sick leave and personal absences***  
**Shall be modified as follows:**  
**3 a.** In the event an administrator shall be absent more than **three (3)** consecutive days because of personal illness or quarantine, the Superintendent of the Board (through its authorized representatives) may require a physician's certificate verifying the absence and reason therefore.  
  
**3b.** In the event an administrator shall be absent because of illness or quarantine for **three (3)** days or less the Superintendent or the Board (through its authorized representatives), with prior notification, may require a physician's certificate verifying the absence and reason wherefore.

8) ***Pg 11, Article V Other Types of Personal Absences***

**Shall be modified as follows: B#2 Death in Family**

An administrator whose absence is, with the prior consent of the Superintendent of Schools, caused by death in the immediate family shall receive full salary for a period not to exceed five (5) days **per occurrence**. In the event of death, the immediate family shall be considered to include mother, father, sister, brother, wife or husband, children of administrator, including stepchildren, mother-in-law, father-in-law, sister-in-law, brother-in-law, grandparents, grandchildren, domestic partner or partner in a civil union or the mother or father of a domestic partner or partner in a civil union as per NJ State Domestic Partnership Act, **aunt, and uncle.**

9) ***Pg. 11 Article V Other Types of Personal Absences***

**Shall be modified as follows: B #3 Urgent Business**

All administrators shall be granted upon written request to the Superintendent of Schools, three (3) days with no cause and one (1) day with cause.

10) ***Pg 11 article V Other Types of Personal Absences***

**Shall be modified as follows: B#4 Court Subpoena**

All administrators shall use an urgent business day be granted leave, without deduction of salary, when absence is necessitated because of a civil court subpoena unless the employee is subpoenaed to appear on behalf of a party adverse to the Board of Education in the pending litigation or the employee is to appear as a paid witness in connection with private non-school business.

11) ***Pg 13 Article VI Vacations***

**Shall be deleted in its entirety:**

D. Beginning with the 2011-2012 school year, newly hired Administrators shall be granted the vacation days described hereafter in this paragraph and shall be entitled to utilize vacation days subject to this Article's provision after successful completion of the first sixty (60) school days during the new Administrator's first year of service. The vacation days to be used during the new Administrator's first year of employment shall accrue at a rate of 10/12 day per each month of service.

12) ***Pg. 14 Article VII Fringe Benefits***

**Shall be modified as follows:**

A. Insurance:

1. The Board shall provide full family medical insurance coverage for each employee **under the State Health Benefits Plan**. Full family health insurance coverage shall include domestic partners/partners in a Civil Union as defined in the NJ State Domestic Partnership Act and the Civil Union Act.
2. The Board shall provide a Prescription Drug ~~Card~~ Insurance program for each employee and dependents.
5. Any bargaining unit member who chooses to waive all health, dental, and prescription coverage for the full contract year shall not receive any reimbursement.
6. **New:** Effective July 1, 2019 all **prescription co-pays will increase by \$5 (five dollars)**; and the **Emergency Room co-pay will increase to \$50 (fifty dollars)**.

**Effective July 1, 2017 and continuing thereafter, the contribution for all bargaining members in this unit shall be frozen at tier four duration for health insurance co-pay.**

**13) Pg 14 Article VII Fringe Benefits**

**Shall be deleted in its entirety:**

C. Cellular Phone: Each administrator shall be provided with a district cellular phone for professional use

**14) Pg. 16 Article VIII Vacancies, Promotions and Transfers**

**Shall be modified as follows:**

A. Both parties recognize the legal right and responsibility of the Board to fill open positions and to make administrative and supervisory promotions and transfers. The Board agrees to post written notice of all administrators' ~~vacancies below the level of Superintendent of Schools for a period of at least fifteen (15) days prior to the selection by the Board of Education, provided that said period may be shortened or eliminated by the Board of Education in an emergency. Recommendations of the Superintendent to the Board and appointment by the Board shall not be grievable.~~

**15) Pg. 16 Article IX Salary Guides**

**Shall be modified as follows:**

**Salaries**

**July 1, 2017-(FY 2018)**

1. All Supervisors who are currently under \$85,000 be bumped up to \$90,000 in FY 2018
2. Rest of unit receives a 3% increase inclusive of increment

**July 1, 2018-**

1. Supervisors who received the bump to \$90,000 in FY2018 will receive a 1% increase inclusive of increment
2. Rest of unit receives a 3% increase inclusive of increment

**July 1, 2019-**

1. Supervisors who received the bump to \$90,000 in FY2018 will receive a .75% increase inclusive of increment
2. Rest of unit receives a 3% increase inclusive of increment

**Additional Duty Compensation: \$2,500.00**

Those Supervisors who received the bump to \$90,000 in FY18 will be eligible to receive the additional duty compensation as designated by the Superintendent, for each year of the contract.

**16) Pg. 17 Article X Holidays**

**Shall be modified as follows:**

Schedule G now becomes Schedule A.

**Two (2) floating holidays will be used for Rosh Hashana and Yom Kippur when school is in session. Additionally, all members will receive two (2) additional days off during the NJEA conference with the Superintendent's approval. If the Superintendent requires your attendance on either of those days you will be granted an Exchange Day.**

**17) Pg 19. Article XII Duration of Agreement**

**Shall be modified as follows:**

**July 1, 2017-June 30, 2020.**



**18) Pg. 20 Article XIII Professional Development**

**Shall be modified as follows:** 1. The Board shall reimburse administrators for eighty-five (85%) percent of the average state college cost of tuition for graduate courses up to a maximum of **nine (9) credits** per school year. Only course work submitted from a fully accredited university will be accepted.

~~**B. All administrators may attend either the NJEA or NJPSA conventions provided that prior notice of intent to attend be given and proof of attendance be provide**~~

**19) Pg. 21 Article XIV Miscellaneous provisions**

**Shall be modified as follows:**



~~**B. Any contract between the Board and individual administrator hereafter executed shall be subject to and consistent with the terms and conditions of this Agreement. If any individual contract contains any language inconsistent with this Agreement, this Agreement during its duration, shall be controlling.**~~

**B2. ( previously C#2)** Whenever any notice is required to be given by either of the parties to this Agreement to the other, pursuant to the provisions of this Agreement, either party shall do so by telegram or registered letter at the following addresses: 1. If by the Association to the Board, 540 Broadway, Long Branch, NJ 07740. 2. If by the Board to the Association, the President's ~~permanent resident~~ **E-mail** address.


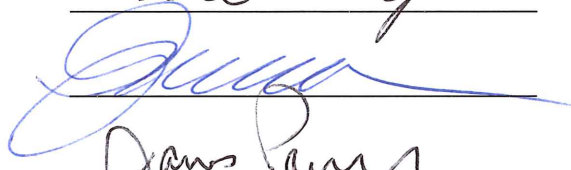
**B3 The Superintendent should receive a receipt of such notices**

In witness whereof, the parties have affixed their respective signatures this \_\_\_\_ day of \_\_\_\_\_, 2017.

FOR THE ASSOCIATION:

  
\_\_\_\_\_  
Melanie Harding  
  
\_\_\_\_\_  
Nicole Espanto  
\_\_\_\_\_  
\_\_\_\_\_

FOR THE BOARD OF  
EDUCATION:

  
\_\_\_\_\_  
  
\_\_\_\_\_  
Jans Parris  
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